

St. Fagans Community Council

Minutes of the Council Meeting held on Tuesday, 1st June 2021 at 7.00 pm

In accordance with the Local Government and Elections (Wales) Act 2021 this meeting took place remotely using the Zoom social media platform. This was advised with due notice on the Council's website and registered elector wishing to attend the meeting were advised that they should contact the Clerk using the Council's email address and that he would then advise the meeting number and password (this was not publicized on the website for security reasons). The Clerk then controlled entry to the meeting using the waiting room facility.

Present:	Councillors	C O'Brien (Chairman) D Bradley, J Griffiths, J Hughes, F Lewis
Apologies:	Councillor	T Pallier, C Price and R Williams
In Attendance:	Clerk	Mr A Gowman
Members of Public in attendance – confirmed on electoral register.		Resident of Rhydlafer

Members were saddened to note the passing of Mr P Davison-Sebry a previous member of the Council, the Clerk was instructed to send a card of condolence to his family.

Members also noted the forthcoming marriage of Cllr Williams on 2nd June and the Clerk was instructed to relay their best wishes to him.

Minute No. 6.21	
1	Declarations of Interest There were no declarations of interest.
2	Cooption of Members Members were advised that the member of public in attendance had applied to be co-opted for the vacant position on the Council. The Clerk then placed her in the waiting room whilst members considered the matter, it was noted she had been interviewed by the Chair and Vice Chair with the Clerk also in attendance and a summary of the meeting was supplied to members by the Chair and Vice Chair. However it was noted that a further application had been received. It was Resolved that, in the interests of fairness, the second applicant should also be interviewed and that a decision should then be made.
3	To Consider the Minutes of the Meetings of 10th May 2021 The minutes of the following meetings of 10 th May 2021 were approved.
3.1	The Annual General Meeting
3.2	Ordinary Council Meeting
3.3	The Clerk was instructed to write to the Chief Executive of Cardiff Council to register the Council's disappointment that the local Cardiff member had not attended a community

	council meeting or communicated with SFCC since June 2020.
4	Police Matters
4.1	<p>The following statistics for the month of April as supplied by South Wales Police were noted:</p> <p>18 x ASB</p> <ul style="list-style-type: none"> 6 x Trem y Coed <ul style="list-style-type: none"> 3 x fire started, both calls related, no person identified 2 x off road bikes, no persons identified 1 x fly tipping, referred to Cardiff Council 7 x Pentrebane Drive <ul style="list-style-type: none"> 7 x off road bikes, no persons identified 1 x Yarrow Close – covid breach – no breach on attendance 1 x Clos y Cwarra – covid breach – no breach on attendance 1 x Ramsons Way – covid breach – no breach on attendance 1 x Coedlan y Trenshys – neighbor related 1 x Castle Hill – fly tipping, referred to Cardiff Council <p>1 x Fraud – Lon y Goitre Fach – personal</p> <p>6 x theft</p> <ul style="list-style-type: none"> 2 x Whinberry Way; 2 x Vervain Close; 2 x Marguerites Way – all vehicle interference on the same day, untidy searches of vehicles made, no subjects identified <p>2 x damage</p> <ul style="list-style-type: none"> 1 x Marguerites Way – fire, no person identified 2 x Trem y Coed – fire, no person identified 1 x Clos y Cwarra – fire, no person identified <p>1 x other – Vervain Close – report of a fight, no persons identified and no fight on attendance</p> <p>2 x suspicious calls</p> <ul style="list-style-type: none"> 2 x Crofft y Genau Road – 2 unknown males pushing motorcycle along road; motorcycle recovered on Castle Hill as it was outstanding stolen from Nov 2020. Suspects had dumped the vehicle prior to police arrival.
4.2	The police have now confirmed that the Speedwatch scheme can resume.
4.3	Per minute 04.21.4 it was resolved to seek an urgent meeting with the 3 Cardiff Councillors for West Cardiff, the fire and police service, and Cooke and Arkwright to try and get some action to eradicate the problem of fire starting at Westfield Park and Plymouth Woods, the Clerk confirmed that he has arranged the meeting for 15 th June.
5	Public Session
	The member of public raised her concern at the unsightly condition due to weed growth of the roundabout at the bottom of Church Road in Rhydlafer. The Chairman explained the history of the roundabout and the efforts made by SFCC to persuade Cardiff Council to rectify the situation.

6	Community Projects
6.1	<p>Rhydlafer</p> <p>Reference minute 5.21.6.1 Cllr Hughes registered his frustration with Cardiff Council as they had still not clarified the issues relating to the surface and drainage problems at Rhydlafer Park or what the costs of addressing the drainage problems at Rhydlafer Park are likely to be. He recommended that SFCC contact the Chief Executive of Cardiff Council should the information not be forthcoming by the end of June.</p>
6.2	<p>Westfield Park</p> <p>The Clerk explained that the benches have been delivered and transferred to Victoria Park for Cardiff Council to arrange installation.</p> <p>A date for the Westfield Park action plan meeting has been rescheduled by the Parks Manager for the 10th June.</p>
6.3	<p>Trem Y Coed</p> <p>Per minute no. 4.21.6.3 Cllr Hughes confirmed he had been let down in obtaining the alternative quote for installing the notice board and it was Resolved that the Clerk should contact Plymouth Estates to ask whether they would undertake the works.</p> <p>Per the March minute number 03.21.6.3 re: the on-going uncertainty as to what site finishing works Persimmon homes are obligated to undertake as part of the planning approval for the site Cllr Hughes confirmed that he has contacted Cllr Bradbury, Cardiff Council, who is actively assisting in getting answers. It was Resolved to hold a further site meeting on 5th June to inspect the site and identify what still needs to be done.</p>
6.4	<p>Cae St Fagans</p> <p>Cllr Bradley confirmed that Redrow Homes have recently written to residents with an update on the transfer to the management company.</p>
6.5	<p>Village</p> <p>The Clerk confirmed that he was still in the process of obtaining quotes for the gate across the entrance to the path to prevent access (minute 6.4.03.21) and that subject to the response from Plymouth Estates (see minute 6.3 above) hoped that this is a job that they could also undertake and re-charge on behalf of SFCC</p> <p>Further to minute no. 05.21.6.4 Cllr Lewis reported that she continued to chase up Cardiff Council to tidy up the grounds in and around the entrance to St Marys Church.</p> <p>Cllr Lewis reported that, following a number of requests by SFCC to Cardiff Council, the one way road marking on Greenwood Lane have now been re-instated.</p>
7.0	Planning
7.1	<p>Cllr Lewis, as the Chairman of the planning committee, gave Members a verbal summary of the discussions of the planning committee meeting which had taken place immediately prior</p>

<p>7.2</p> <p>7.3</p>	<p>to the Council meeting, the minutes of the meeting will be presented (to be noted) at the next Council meeting on 6th July 2021. In respect of the Plymouth Arms car park signs Cllr Lewis confirmed that she had still not received an answer from the Head of Planning to the question whether planning permission was required.</p> <p>In respect of the Pentyrch Surgery relocation planning application Cllr Lewis presented an update on the meeting with the Community Health Council that had been arranged by the Rhydrafar Residents Association on 20th May and also an outline of the Cardiff Council planning committee meeting of 19th May in which planning permission was granted. She confirmed that she would draft letters to the Community Health Council and Cardiff and the Vale University Health Board to summarise the views of SFCC.</p> <p>North West Cardiff Group/Cardiff LDP</p> <p>Cllr Lewis reported that the group will be responding to the replacement LDP consultation the deadline for which is 23rd July; a pre-launch consultation event for community councils had already taken place on 26th May. It was Resolved to hold a separate informal meeting of all Members on 22nd June 2021 to start formulating the response of SFCC which will then inform the planning committee meeting of 6th June.</p>
<p>8</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> <p>8.4</p>	<p>Environmental Matters</p> <p>Highway Concerns</p> <p>The Clerk was instructed to ask the police whether Cllrs Bradbury and O'Brien can be registered for the Speedwatch scheme and also whether a revised risk assessment can be arranged for an alternative location from the current one on Clos Y Cwarra.</p> <p>Streets cleaning/Litter</p> <p>Reference minute no. 05.21.8.2 the Clerk confirmed that he had invited the First Minister for Wales to a future Council meeting with tackling the issue of littering and fly tipping as the primary topic for discussion with him. Cllr Lewis confirmed that organized litter picks are once again permitted and that these will now be organized in partnership with Keep Wales Tidy, this provides those involved with insurance cover and also has the benefit that equipment over and above the Council's will be made available.</p> <p>Council's land at the Railway Line</p> <p>Cllr Lewis reported that someone had been strimming alongside the river bank but that it was not known who. This will be queried in the meeting with Cardiff Parks Manager on the 10th June.</p> <p>Flooding</p> <p>In respect of minute 05.21.8.4 Cllr Griffiths summarised the discussions which had taken place at the site meeting with Cardiff Council highways officers on 28th May at Crofft Y Genau road. The Clerk confirmed that he had contacted Cadw to try and establish how conservation area controls impact on the choice of flood prevention equipment e.g. is it permissible to fix a temporary water prevention gate/barrier to a listed property or boundary wall, a response is awaited.</p>

9	<p>One Voice Wales</p> <p>Cllr Hughes reported that OVW are currently involved in a large number of projects and initiatives, he will feedback on these to members on these shortly.</p>																								
10	<p>Correspondence</p> <p>The following items of correspondence were noted.</p> <table border="1" data-bbox="185 461 1492 831"> <thead> <tr> <th>Ref</th> <th>Date</th> <th>Item</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>13 May 2021</td> <td>Letter from Cllr Bradbury to Persimmon Homes</td> </tr> <tr> <td>2</td> <td>17 May 2021</td> <td>Invite to museum talk - 19th May 2021</td> </tr> <tr> <td>3</td> <td>18 May 2021</td> <td>OVW - Planning Aid Wales event - Regenerating Welsh Towns and Communities post Covid-19</td> </tr> <tr> <td>4</td> <td>21 May 2021</td> <td>Email to First Minister - ref litter/fly tipping initiatives</td> </tr> <tr> <td>5</td> <td>23 May 2021</td> <td>E-Mail Keep Wales Safe - K Powis</td> </tr> <tr> <td>6</td> <td>24 May 2021</td> <td>Email from LM local resident re: area to front of St Mary's Church.</td> </tr> <tr> <td>7</td> <td>25 May 2021</td> <td>CHC - 3rd Sector Briefing w/c 24th May 2021</td> </tr> </tbody> </table> <p>The Clerk confirmed that he had only recently contracted the resident concerning the wild flower meadow which has been created at the top end of St Fagans Drive (minute 05.21.10) so is unable to report a response.</p> <p>Members considered the e-mail from LM (no. 6) and the Clerk was instructed to contact her to thank for her offer of help and to invite her to join other members in future litter picks.</p>	Ref	Date	Item	1	13 May 2021	Letter from Cllr Bradbury to Persimmon Homes	2	17 May 2021	Invite to museum talk - 19th May 2021	3	18 May 2021	OVW - Planning Aid Wales event - Regenerating Welsh Towns and Communities post Covid-19	4	21 May 2021	Email to First Minister - ref litter/fly tipping initiatives	5	23 May 2021	E-Mail Keep Wales Safe - K Powis	6	24 May 2021	Email from LM local resident re: area to front of St Mary's Church.	7	25 May 2021	CHC - 3rd Sector Briefing w/c 24th May 2021
Ref	Date	Item																							
1	13 May 2021	Letter from Cllr Bradbury to Persimmon Homes																							
2	17 May 2021	Invite to museum talk - 19th May 2021																							
3	18 May 2021	OVW - Planning Aid Wales event - Regenerating Welsh Towns and Communities post Covid-19																							
4	21 May 2021	Email to First Minister - ref litter/fly tipping initiatives																							
5	23 May 2021	E-Mail Keep Wales Safe - K Powis																							
6	24 May 2021	Email from LM local resident re: area to front of St Mary's Church.																							
7	25 May 2021	CHC - 3rd Sector Briefing w/c 24th May 2021																							
11	<p>Finance</p> <p>11.1 Financial Requests</p> <p>There were no requests for financial support.</p> <p>11.2 Approvals</p> <p>Members scrutinized the financial report of 1st June 2021 and the following payments were approved:</p> <table border="1" data-bbox="185 1532 1385 2054"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Cardiff Council LGPS</td> <td>LGPS Deductions - April 2021</td> <td>142.12</td> </tr> <tr> <td>Cardiff Council LGPS</td> <td>LGPS Deductions - May 2021</td> <td>142.12</td> </tr> <tr> <td>A Gowman</td> <td>Salary and Expenses - May 2021</td> <td>466.26</td> </tr> <tr> <td>XLN (SO)</td> <td>Broadband - June 2021</td> <td>76.73</td> </tr> <tr> <td>David Olgive Engineering</td> <td>Purchase of Benches for Westfield Park</td> <td>5,727.60</td> </tr> <tr> <td>A Gowman</td> <td>Reimbursement monthly zoom subscriptions - Dec 2020 to June 2021</td> <td>86.34</td> </tr> </tbody> </table>	Payee	Item	£	Cardiff Council LGPS	LGPS Deductions - April 2021	142.12	Cardiff Council LGPS	LGPS Deductions - May 2021	142.12	A Gowman	Salary and Expenses - May 2021	466.26	XLN (SO)	Broadband - June 2021	76.73	David Olgive Engineering	Purchase of Benches for Westfield Park	5,727.60	A Gowman	Reimbursement monthly zoom subscriptions - Dec 2020 to June 2021	86.34			
Payee	Item	£																							
Cardiff Council LGPS	LGPS Deductions - April 2021	142.12																							
Cardiff Council LGPS	LGPS Deductions - May 2021	142.12																							
A Gowman	Salary and Expenses - May 2021	466.26																							
XLN (SO)	Broadband - June 2021	76.73																							
David Olgive Engineering	Purchase of Benches for Westfield Park	5,727.60																							
A Gowman	Reimbursement monthly zoom subscriptions - Dec 2020 to June 2021	86.34																							

11.3	Cllr C O'Brien	Chairman's Allowance 2021/22	400.00						
	Cllr J Hughes	Senior Role Payment	500.00						
	Cllr J Hughes	Determination 42	150.00						
	Cllr F Lewis	Senior Role Payment	500.00						
	Cllr T Pallier	Determination 42	150.00						
	Information Commissioner	Data Protection Registration	40.00						
	Vision ICT	Extension of old domain name hosting for June and July	48.00						
11.3	Independent Remuneration Panel – Members noted that the panel is due to review the system for determining councillor allowances this year which will afford SFCC the opportunity to make representations.								
12	New Council Website/Council Newsletter Members had a quick view of the photos (85 in total) taken by the photographer from www.camera-cymru.com some of which will be uploaded on to the new website. Cllr Bradley agreed to liaise with the Clerk to choose the best photos to be uploaded as well as assisting with the final format of the newsletter.								
13	Village Hall The Clerk was instructed to obtain the latest risk assessment for the village hall for insurance purposes in addition								
14	Attendance Members noted the Councillors' attendance schedule for meetings for the previous 12 months.								
15	Date and Time of Future Meetings - Meetings to be via Zoom until further notice. <table border="1" style="margin-left: 20px;"> <tr><td>6th July 2021</td></tr> <tr><td>3rd August 2021</td></tr> <tr><td>7th September 2021</td></tr> <tr><td>5th October 2021</td></tr> <tr><td>2nd November</td></tr> <tr><td>7th December 2021</td></tr> </table>			6th July 2021	3rd August 2021	7th September 2021	5th October 2021	2nd November	7th December 2021
6th July 2021									
3rd August 2021									
7th September 2021									
5th October 2021									
2nd November									
7th December 2021									

The Chairman thanked everyone for their attendance and the meeting closed at 9.30 pm.

Confirmed as a correct record:

Dated: 6th July 2021

.....

Cllr C O'Brien, Chairman